



MINUTES

Timiskaming Health Unit Board of Health

Regular Meeting held on January 25, 2017 at 6:30 P.M.

Kirkland Lake – Timiskaming Health Unit Boardroom

1. The meeting was called to order at 6:30 p.m.

2. **ROLL CALL**

Board of Health Members

Carman Kidd	Chair, Municipal Appointee for Temiskaming Shores
Tony Antoniazzi	Vice-Chair, Municipal Appointee for Town of Kirkland Lake
Mike McArthur	Municipal Appointee for Temiskaming Shores
Jesse Foley	Municipal Appointee for Temiskaming Shores
Jean-Guy Chamailard	Municipal Appointee for Town of Kirkland Lake
Sue Cote	Municipal Appointee for Town of Cobalt, Town of Latchford, Municipality of Temagami, and Township of Coleman
Audrey Lacarte	Municipal Appointee for Township of Brethour, Harris, Harley & Casey, Village of Thornloe (<i>Teleconference</i>)
Kathleen Bougie	Municipal Appointee for Township of Larder Lake, McGarry & Gauthier
Kimberly Gauthier	Municipal Appointee for Township of Armstrong, Hudson, James, Kerns & Matachewan

Regrets

Sherri Louttit	Provincial Appointee
Maria Overton	Provincial Appointee
Merrill Bond	Municipal Appointee for Township of Chamberlain, Charlton, Evanturel, Hilliard, Dack & Town of Englehart

Timiskaming Health Unit Staff Members

Randy Winters	Director of Corporate Services, CEO (A)
Kerry Schubert-Mackey	Director of Community Health
Rachelle Cote	Executive Assistant

3. **ELECTIONS OF OFFICERS/APPOINTMENT OF SUB-COMMITTEES**

Nominations were opened by Mr. Randy Winters.

a. **ELECTION OF CHAIRPERSON**

MOTION #1R-2017

Moved by: Jesse Foley

Seconded by: Sue Cote

That the Board of Health approves the appointment of Carman Kidd as Chairperson for the Timiskaming Board of Health for year 2017.

CARRIED

b. **ELECTION OF VICE-CHAIR**

MOTION #2R-2017

Moved by: Mike McArthur

Seconded by: Jean-Guy Chamaillard

That the Board of Health approves the appointment of Tony Antoniazzi as Vice-Chair for the Timiskaming Board of Health for year 2017.

CARRIED

c. **APPOINTMENT OF AUDITORS**

MOTION #3R-2017

Moved by: Sue Cote

Seconded by: Tony Antoniazzi

That the Board of Health approves the appointment of Kemp Elliott & Blair as auditors for the Timiskaming Health Unit for the calendar year of 2017.

CARRIED

d. **APPOINTMENT OF SIGNING OFFICERS**

MOTION #4R-2017

Moved by: Sue Cote

Seconded by: Kathleen Bougie

That the Board of Health approves the appointment of the following individuals for year 2017:

- Carman Kidd, Chair (*ex officio*)
- Mike McArthur
- Jesse Foley
- Tony Antoniazzi
- Randy Winters, Director of Corporate Services

CARRIED

e. **APPOINTMENT OF FINANCE/AUDIT SUB-COMMITTEE**

MOTION #5R-2017

Moved by: Sue Cote

Seconded by: Kim Gauthier

That the Board of Health approves the appointment of the following individuals for year 2017:

- Carman Kidd, Chair (*ex officio*)
- Tony Antoniazzi
- Maria Overton
- Audrey Lacarte
- Randy Winters, Director of Corporate Services

CARRIED

f. **APPOINTMENT OF GRIEVANCE/PERSONNEL SUB-COMMITTEE**

MOTION #6R-2017

Moved by: Jean-Guy Chamaillard

Seconded by: Kathleen Bougie

That the Board of Health approves the appointment of the following individuals for year 2017:

- Sherri Louttit
- Mike McArthur
- Sue Cote
- Jesse Foley
- Tony Antoniazzi, Vice-Chair, *ex officio-to replace Chair due to Conflict of Interest*
- Randy Winters, Director of Corporate Services

CARRIED

g. **APPOINTMENT OF POLICY/PROCEDURE SUB-COMMITTEE**

MOTION #7R-2017

Moved by: Jesse Foley

Seconded by: Sue Cote

That the Board of Health approves the appointment of the following individuals for year 2017:

- Carman Kidd, Chair (*ex officio*)
- Sue Cote
- Sherri Louttit
- Kim Gauthier
- Rachelle Cote, Executive Assistant

CARRIED

4. **APPROVAL OF AGENDA**

MOTION #8R-2017

Moved by: Sue Cote

Seconded by: Jesse Foley

Be it resolved that the Board of Health adopts the agenda for its regular meeting held on January 25, 2017, as presented.

CARRIED

5. **DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE**

None.

6. **APPROVAL OF MINUTES**

MOTION #9R-2017

Moved by: Sue Cote

Seconded by: Mike McArthur

Be it resolved that the Board of Health approves the minutes of its regular meeting held on December 7, 2016, as presented.

CARRIED

7. **BUSINESS ARISING**

None

8. **REPORT OF THE CHIEF EXECUTIVE OFFICER (A)**

The CEO Report was reviewed by the Board for information. In follow up to the BFI accreditation, the BFI assessors were on site January 18-20, 2017 where most of the staff, several clients and some external partners were interviewed. THU passed with condition. More work needs to be done regarding the peer support implementation. Completion due in 60 days.

9. **FINANCE SUB-COMMITTEE UPDATE**

a. **Finance Minutes**

Minutes of November 24, 2016 were distributed for information. Currently working on finalizing the 2016 year end. Auditors are scheduled to review in the next few months.

b. **Financial Controls Checklist**

A financial control checklist was submitted for Board of Health review. The checklist was reviewed internally to ensure proper financial controls are in place. Management will forward to the Ministry as part of the Q4 reporting.

MOTION #10R-2017

Moved by: Kim Gauthier

Seconded by: Jesse Foley

Be it resolved that the Board of Health acknowledges receipt of the Financial Controls Checklist.

CARRIED

10. **MANAGEMENT REPORTS**

The 2016 Q4 Board Report and Staff List was reviewed by the Board for information.

11. **NEW BUSINESS**

None

12. **CORRESPONDENCE****MOTION #11R-2017**

Moved by: Mike McArthur

Seconded by: Kathleen Bougie

The Board of Health acknowledges receipt of the correspondence for information purposes;

- North Bay Parry Sound District Health Unit
Resolution BOH/2016/11/10 to endorse a position statement that gambling expansion has adverse health impacts on individuals and to recommend the district municipalities to collaborate with HU to develop and employ strategies that prevent or mitigate gambling-related harm and to protect vulnerable populations at risk of gambling addictions.
- Huron County Health Unit
Letter to Health Canada to express support for the federal's government to consider marketing restrictions as part of the Healthy Eating Strategy; Bill S-228, prohibiting the advertisement of food and beverages to children under the age of 13 years and Bill C-313, which focuses on the advertising and amending the broadcasting Act.
- Middlesex-London Health Unit
-Letter to the College of Physicians and Surgeons of Ontario to request consideration in issuing guidance to Ontario physicians to have the conversation with each patients that receive opioids about the risk of addiction and overdose and to prescribe naloxone to have in the home of each such patient?
- Letter to Health Canada to express support for the federal's government to consider marketing restrictions as part of the Healthy Eating Strategy; Bill S-228, prohibiting the advertisement of food and beverages to children under the age of 13 years.
- The Regional Municipality of Durham
-Letter to Prime Minister to support the correspondence from Peterborough Public Health urging the Governments of Canada and Ontario to provide student nutrition programs with enhanced and stable funding to meet the needs of all elementary and secondary students.
-Letter to support the correspondence from Peterborough Public Health regarding Bill S-228, the intent to restrict the marketing of food and beverages to children.
- The Regional Municipality of Durham
Letter to the Premier to support the correspondence from Peterborough Public Health urging the Government of Ontario to continue provincial monitoring of food insecurity rates, to participate in a pan-Canadian food insecurity strategy as proposed by the Dietitians

of Canada and to use the costs of nutritious food basket in setting the social assistance rates.

- Simcoe Muskoka District Health Unit
Letter to MOHLTC to recommend the inclusion of marijuana (medicinal and recreational) as a prescribed product or substance under the auspices of Bill 178, Smoke-Free Ontario Amendment Act, 2016.
- Huron County Health Unit
Motion to endorse the correspondence from Peterborough Public Health regarding the increase of the annual HPV/Immunization Program Funding.
- Town of Cobalt
Resolution to support the resolution from the THU regarding a comprehensive approach to addressing overweight and obesity.

CARRIED

Audrey Lacarte disconnected from the teleconference line at 6:57 p.m.

13. **IN-CAMERA**

MOTION #12R-2017

Moved by: Jesse Foley

Seconded by: Sue Cote

Be it resolved that the Board of Health agrees to move in-camera at 6:58 p.m. to discuss the following matters under section 239 (2):

- a. In-Camera Minutes (December 7, 2016)
- b. OPSEU Collective Agreement 2016-2020
- c. MOH/CEO Application-Interview Timelines
- d. Identifiable Individual

CARRIED

14. **RISE AND REPORT**

MOTION #13R-2017

Moved by: Sue Cote

Seconded by: Tony Antoniazzi

Be it resolved that the Board of Health agrees to rise with report at 7:25 p.m.

In-Camera Minutes

MOTION #14R-2017

Moved by: Kathleen Bougie

Seconded by: Mike McArthur

Be it resolved that the Board of Health approves the in-camera minutes of meeting held on December 7, 2016 as presented.

OPSEU Collective Agreement 2016-2020

MOTION #15R-2017

Moved by: Sue Cote

Seconded by: Kathleen Bougie

Be it resolved that the Board of Health ratifies the 2016-2020 Collective Agreement with OPSEU Local 674 as per the proposed changes listed.

CARRIED

15. **DATES OF NEXT MEETINGS**

The next Board of Health meeting will be held on March 1, 2017 at 6:30 p.m. in New Liskeard.

16. **ADJOURNMENT**

MOTION #16R-2016

Moved by: Mike McArthur

Seconded by: Sue Cote

Be it resolved that the Board of Health agrees to adjourn the regular meeting at 7:30 p.m.

CARRIED

Carman Kidd, Board Chair

Rachelle Cote, Recorder